



NOTICE OF ANNUAL GENERAL MEETING AND RESOLUTIONS

Notice is hereby given that the 60th Annual General Meeting of Lemon Tree Passage Bowling Club Co-operative Limited will be held in the Function Room of the Club on **Saturday 2nd November 2024 at 11:00am**.

BUSINESS

The business of the Annual General Meeting will be as follows:

1. Minutes silence for departed members.
2. Apologies
3. To confirm the Minutes of the previous Annual General Meeting.
4. To receive and consider the President's Financial Report, Directors Report and the Auditor's Report. Copies of these reports are available on the Club's website (www.clublemontree.com.au), at the Club's reception or on request at the Club.
5. To declare the results of election of directors.
6. To consider and if thought fit, pass the Ordinary Resolutions set out below.
7. Suggestions form members for the Board.
8. Report from the Newcastle District Bowling Association.

QUESTIONS AT ANNUAL GENERAL MEETING

Members who may wish to ask questions at the Annual General Meeting in respect of any item of business are requested to submit their questions in writing to the office by **5:00 pm on Sat 19th Oct 2024**. This is to provide sufficient time for any research to be undertaken (particularly any question in respect of the Financial Report). If questions are not submitted in this manner, the Club may not be in a position to provide responses to questions at the Annual General Meeting.

FIRST ORDINARY RESOLUTION

- (a) That the members hereby approve expenditure by the Club until the next Annual General Meeting of the Club for the following:
- (i) The reasonable costs of directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
 - (ii) The reasonable costs (including travel and accommodation expenses) of directors (and their spouses/partners if required) attending meetings, conferences and trade shows conducted by ClubsNSW, the Club Managers Association, and such other conferences and trade shows as determined by the Board from time to time.
 - (iii) The reasonable cost of directors (and their spouses/partners if required) attending any other registered club for the purpose of viewing and assessing its facilities as determined by the Board as being necessary for the benefit of the Club.
 - (iv) The reasonable cost of directors (and their spouses/partners if required) attending any club, community or charity function as the representatives of the Club and authorised by the Board to do so.
 - (v) The reimbursement of reasonable out of pocket expenses incurred by directors travelling to and from Board meetings or other duly constituted meetings of any committee of the Board.
 - (vi) The reasonable cost of meals and beverages for each director after a Board or committee meeting on the day of that meeting when such meeting coincides with a normal meal time.
 - (vii) The reasonable expenses incurred by directors either within the Club or elsewhere in relation to such other duties including entertainment of special guests of the Club and other promotional activities approved by the Board on production of documentary evidence of such expenditure.
 - (viii) The reasonable cost of Club apparel being provided to directors as required.

- (ix) The reasonable cost of an electronic device (for example a laptop computer, iPad, tablet or other similar device) and internet access being made available to directors in respect of their duties as directors of the Club.
- (b) The members acknowledge that the benefits in paragraph (a) are not available for members generally but are only for those who are directors of the Club (and their spouses/partners in the circumstances set out in (ii), (iii) and (iv) above).

SECOND ORDINARY RESOLUTION

That the members hereby approve:

- (a) The payment of the honorariums in respect of services rendered to the Club until the following Annual General Meeting again remain unchanged:
- (b) Such honorariums to be paid by monthly or such other instalments as the Club and the relevant person may agree from time to time.
- (c) If the person only holds office for part of the term, the honorarium shall be paid on a pro-rata basis.

Notes to Members on Ordinary Resolutions

1. The First Ordinary Resolution is to have the members in general meeting approve expenditure by the Club for directors to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses. Included in the First Ordinary Resolution is the reasonable cost of:
- (a) directors attending functions as representatives of the Club and, if required, the costs of their spouses/partners also attending those functions;
- (b) a mobile phone (and phone calls) for the President in respect of his Club duties;
- (c) an electronic device (laptop, iPad or similar device) and internet access being made available to directors in respect of their duties as directors;
2. The Second Ordinary Resolution is to have members approve honorariums in respect of duties performed until the next Annual General Meeting.
3. The honorariums will be paid on a pro-rata basis which means that if a person only holds office for part of the year the person will only receive part of the honorarium.

Procedural Matters on Ordinary Resolution

4. To be passed, the Ordinary Resolution must receive votes in its favour from a majority (50%+1) of those members who being eligible to do so vote in person on the Ordinary Resolution at the meeting.
5. Under the Registered Clubs Act that:
- (a) members who are employees of the Club are not entitled to vote; and
- (b) proxy voting is prohibited.

Dated:

By direction of the Board

